



**CLARK COUNTY  
DEPARTMENT OF PARKS & RECREATION**

2601 E Sunset Road  
Las Vegas, NV 89120  
(702) 455-8200

[www.accessclarkcounty.com](http://www.accessclarkcounty.com)

**Part-Time Employment**

**For the position of: SHOTGUN CENTER OPERATIONS COORDINATOR**

**Location: Clark County Shooting Park**

Don Turner, Shooting Park Manager  
5710 Simmons #125, N. Las Vegas, NV 89031  
(702) 455-8199 Phone / (702) 383-3307 Fax  
[dturner@co.clark.nv.us](mailto:dturner@co.clark.nv.us)

---

**SALARY**

Open

**OPENING DATE:** October 28, 2009

**CLOSING DATE:** Until Filled

**ABOUT THE POSITION:**

This position, under the direction of the Shooting Park Manager, oversees the daily management and operations of the shooting events at the Shotgun Center of the Clark County Shooting Park. Works with customers, user groups, event leaders and staff to produce high quality customer service oriented quality shotgun shooting events, safety education programs and sports shooting.

Part-time employment will not lead to permanent employment. Part-time hourly employees are used to fill positions normally less than twenty (20) hours per week. Part-time employees do not receive benefits.

**# OF VACANCIES:** One

**MINIMUM REQUIREMENTS**

**Education and Experience:** Bachelor Degree or equivalent experience in event management, customer service and shooting sports.

**Preferred Qualifications:** Experience in shotgun sports range operations, safety supervision and event management.

**Licensing and Certification:** Must possess a valid Nevada Class C driver's license at time of appointment. Applicants must not be a prohibited possessor.

**Working Conditions:** This position will work days, evenings and weekends. This position is at a shooting park and will work around firearms.

**Background Investigations:** Employment is contingent upon the results of a background investigation.

**APPLICATION PROCESS:**

Applications can be picked up at any Parks & Recreation facility or can be downloaded at <http://www.accessclarkcounty.com/depts/parks/Documents/Application.pdf>.

**Clark County Is An Equal Opportunity Employer**

04/09