



HIPAA PRIVACY & SECURITY AWARENESS TRAINING

ANSWERS TO POST TEST

1. Which of the following is not protected health information?

A. A client's income	Correct - A person's income is not protected information under HIPAA
B. A client's hospital bill	Incorrect – a bill contains information describing the person's medical condition, i.e., diagnosis and procedures codes and charge codes of services provided
C. A client's physical examination report	Incorrect – a physical examination is a detailed report about a person's medical condition.
D. A client's photograph of injuries	Incorrect – may include the person's face or other identifiable characteristics. A photograph of injuries may be used for internal education purposes if all client identifiers are removed.

2. Which of the following Clark County Departments is not a hybrid entity?

A. Information Technology	Incorrect - The I.T. Department has access to PHI as part of the job responsibilities.
B. Social Services	Incorrect – Social Services is a “health plan” and must comply with HIPAA.
C. Self-Funded Group Medical & Dental Plan	Incorrect – The Self-Funded Plan is a “health plan” and must comply with HIPAA.
D. Business License	Correct – The Business License department is not one of the designated departments that must comply with HIPAA.

3. Which of the following is required to obtain an acknowledgement of receipt of a Notice of Privacy Practices?

A. Social Services	Incorrect - Social Services falls under the “health plan” description of HIPAA. They pay for medical services, but do not directly provide services, so they are not required to obtain an acknowledgement.
B. UMC	Correct – UMC is a provider of medical services, providers are required to obtain an acknowledgement or document their attempts to obtain one.
C. Juvenile Justice Services	Incorrect – JJS is exempted from the requirement to issue a Notice because it is a correctional institution as defined by HIPAA.

D.Clark County Self-Funded	Incorrect – Health plans do not have to obtain an acknowledgement.
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4. A client needs oxygen at home. Social Services has determined the client is eligible for medical assistance and will pay for the oxygen. Social Services may set up the home oxygen services without an authorization from the client.

A. True	Correct - This information is needed for the treatment of the client, and is therefore allowed by HIPAA without an authorization.
B. False	Incorrect – Only need to verify identity and purpose

5. Juvenile Justice Services has a child with one of the communicable diseases that must be reported to Clark County Health District. May they make the report without an authorization from the child’s legal representative?

A. Yes	Correct - Mandatory reporting requirements are not prohibited by HIPAA. However, the disclosure must be recorded in HIPAASafe, the disclosure tracking application
B. No	Incorrect - HIPAA does not interfere with mandatory reporting requirements. The mandatory reporting statutes are in place to protect the public health and welfare.

6. An employee in Information Technology recognizes a neighbor’s name while working on a report for Risk Management. The report identifies the diagnoses on the neighbor’s hospital bill. **It is okay for the IT employee to tell his wife what he saw.**

A. True	Incorrect - The client’s privacy requests must be honored by all of us. The client may have asked us to not disclose his condition to anyone.
B. False	Correct - Be sure you know what the client has requested; failure to do so may result in a violation of the client’s privacy rights.

7. An employee in Risk Management received a request from a state agency to send protected health information as an attachment to an email. What should he do?

A. Send the e-mail with the attachment and set the message sensitivity as confidential before sending.	Correct –PHI can now be sent outside the County network as long as the confidential option is selected to encrypt the message.
B. Take the protected health information out of the attachment and include it in the body of the e-mail.	Incorrect – Using e-mail to relay PHI may not be done without encryption.
C. Send the e-mail with the attachment and call to make sure the person received	Incorrect - Verifying receipt does not protect the PHI in transit. Must use encryption.

the message.	
D. Find an alternate method of communicating the information.	Incorrect - Protected health information may be e-mailed as long as it is encrypted when sent. Alternative methods are ok, too. The employee could fax the information, making sure the correct number was dialed and verifying that it was received, or send it by mail.

8. Jane has a lot of work to do, but can't remember her password. She asked her coworker Sue for her password so she can log in with Sue's user ID and get started. What should Sue do?

A. Log on for Jane because whatever work she doesn't complete will mean more work for Sue.	Incorrect - The log records of the work performed will not correctly identify the actual user as Jane.
B. Tell her she will have to call the Help Desk to have her password re-set.	Correct - Jane must have her password reset, she can do that by calling the Help Desk.
C. Give her the password, but change it the following day so she can't use it again.	Incorrect - Sharing of user ID's and passwords is not allowed.
D. Give her the password since they both do mostly the same work anyway.	Incorrect - Sharing of user ID's and passwords is not allowed.

9. The HIPAA Security Rule requires Clark County protects the _____ of electronic protected health information.

A. Physical Location	Incorrect - The rule applies to ePHI, whether it is at rest or in transit.
B. Confidentiality, Improvement, Access	Incorrect
C. Confidentiality, Integrity, Availability	Correct
D. The HIPAA Security Rule does not apply	Incorrect

10. Jim recently copied some old client videotapes over to DVD. Which of the following should he do with the old videotapes?

A. Toss them in the trash, who has VCR players anymore?	Incorrect - The tapes contain individually identifiable information that is protected by HIPAA, they must be destroyed in a secure manner to prevent inadvertent disclosure.
B. Keep them in storage, they were the original tapes.	Incorrect - There is no need to retain the videotapes after a careful quality control check is done to ensure all copies were made.

C. Take them home, he can tape over them.	Incorrect - Taking the tapes home for personal use is prohibited because of the risk of inadvertent or unauthorized disclosure.
D. Take them to I.T. for destruction.	Correct – The I.T. department will dispose of all old equipment, fax cartridges and any other equipment that may contain protected health information.

11. If I delete all the files from my computer, they cannot be recovered.

- A. True Incorrect
- B. False **Correct** - Deleted files can be recovered with the proper tools.

12. It is okay to open attachments I received in my personal hotmail e-mail account while I am at work.

- A. True Incorrect - Doing this type of activity may introduce viruses or worms or other software intended to disrupt our business. This can be very dangerous for our clients, and require us to use downtime procedures while the information systems are restored.
- B. False **Correct** – Opening attachments in personal email accounts while at work is not allowed by Clark County policy.

13. What could happen if you violate Clark County's Security or Privacy Policies?

- A. I could be fined
- B. I could go to jail
- C. I could lose my job
- D. All of the above **Correct** - Depending on the nature of the violation any or all of these consequences could happen.

14. Who is Clark County's Information Systems Security Officer?

- A. Angela Darragh
- B. Rod Massey
- C. Mike Smith **Correct**
- D. Mac Mintz

15. Who is Clark County's designated HIPAA Privacy Officer?

- A. Angela Darragh
- B. Don Burnette
- C. Hope Hammond **Correct**
- D. Mac Mintz

If you have any questions regarding these answers, please contact the HIPAA Privacy Office at 383-3854.