

ADMINISTRATIVE APPLICATIONS DOCUMENT SUBMITTAL REQUIREMENTS	Application	Site Plans	Floor Plans	Elevations	Assessor's Map	Deed	Letters of Consent	Letter from Fire Alarm Office	Letter from Development Services Addressing	Justification Letter	Required Fees
Administrative Minor Deviation	1	2	1	1	2	1	1			3	\$50
Administrative Street Naming	1				2			1	1	3	No
Administrative Extension of Time	1					1				1	Yes*

PROCEDURES FOR FILING ADMINISTRATIVE APPLICATIONS

ADMINISTRATIVE MINOR DEVIATION: May be filed at the front counter without an appointment. Submit this application form with the required \$50.00 filing fee, and the required attachments. Comprehensive Planning notifies the applicant by mail within ten (10) business days. To appeal a denial by the Zoning Administrator, the applicant may submit a waiver of development standards application to be considered by the Planning Commission.

ADMINISTRATIVE STREET NAMING: May be filed at the front counter without an appointment. Comprehensive Planning notifies the applicant by mail within five (5) business days. No fee required if acceptable as administrative application (i.e. in compliance with the Las Vegas Street Naming Policy).

ADMINISTRATIVE EXTENSION OF TIME: May be filed at the front counter without an appointment. Submit this application form with the required fees*, and the required attachments. New deeds are required only if ownership has changed since the original submittal. Comprehensive Planning sends Administrative Notice of Final Action within five (5) business days.

*Refer to fee schedule for fee amounts.

CLARK COUNTY COMPREHENSIVE PLANNING
500 S. Grand Central Parkway, P.O. Box 551744, Las Vegas, NV 89155-1744
PHONE: (702) 455-4314 FAX: (702) 455-3271

www.accessclarkcounty.com/comprehensive_planning/comprehensiveplanning.htm