

Office of the County Clerk

Shirley B. Parraguirre

County Clerk

It is required by statute (NRS 602.010) that every person doing business in the state of Nevada under an assumed or fictitious name which does not show the real name of each person who owns an interest in the business must file with the County Clerk of each county in which the business is being conducted a certificate containing the information required by NRS 602.020.

As part of our desire to provide practical services to you, this office is proud to announce the availability of Fictitious Firm Name information on the Internet. www.accessclarkcounty.com/clerk/FFN-2.htm . We are making accessible to you facts associated with Fictitious Firm Names filed from 1992 through December 2006. You may browse through computer records to verify a business name, address or owner name. If more in-depth data is required you must appear in person at the County Clerk's office in the Regional Justice Center, 200 Lewis Ave., 5th Floor, to review the complete record.

On January 2, 2002, Clark County Code 7.24 was amended to require that fictitious firm names be renewed every five years. All certificates to do business under an assumed or fictitious name filed before January 1, 1998 shall expire on December 31, 2002. Certificates filed after January 1, 1998 shall expire on the last day of the sixtieth month from the date of filing. Individuals whose certificates expire after January 1, 2003 will receive a reminder notice approximately 60 days prior to the expiration date. Notices will be sent to the most recent address on file with our office.

- Fictitious firm names must be renewed every five years.
- A search of the records is advised prior to filing. A search can be done in person for no charge at one of the locations indicated below. Individuals may also search our database from our Web site www.accessclarkcounty.com/clerk/FFN-2.htm.
- The filing of a fictitious firm name does not give exclusive rights to the use of that name. A fictitious filing is required by statute (NRS 602.010) and is also required by the business license office before issuing a license under a fictitious name.
- A person doing business in this state without complying with the requirements of this chapter or having falsely filed a certificate of termination is guilty of a misdemeanor (NRS 602.090).
- Each individual business name must have a separate filing. Multiple fictitious names cannot be included on a single certificate.
- Fictitious firm name or termination forms may be obtained from attorneys, local banks, our office, or on our web page: www.accessclarkcounty.com/clerk/FFN-2.htm . Forms must be properly completed and signed, prior to being presented for filing.
- Filings, changes, terminations and renewals may be submitted in person at any County Clerk location listed below, Monday through Friday between the hours of 8:00 AM and 5:00 PM (except for the Mesquite and Laughlin locations and those hours are set forth below). For your convenience, filings, renewals, changes and terminations may be submitted by mail using the address listed on the front of this form.
- Please submit:
 - The form with original signatures
 - Two copies of the form with original signatures
 - Filing fee (as listed below) in cash, check or money order payable to County Clerk
 - If mailing, include a self-addressed stamped envelope and mail to address indicated below.
- Please note that name changes are for name changes of an existing owner only and may not be used to change the name of the business. There is no fee for changing an existing owner's name or the address of an owner or business.

Filing fees must be paid by cash, check or money order made payable to County Clerk.

Fictitious Firm Name Fees:

Copies	\$ 1.00
New Filings	\$20.00
Renewal	\$20.00
Terminations	\$15.00
Change of owner name or change of address	No Charge

County Clerk's Office Regional Justice Center 200 Lewis Avenue, 5th Floor Las Vegas, NV 89155 Mon. -Fri. 8AM -5PM	County Clerk's Office Commission Division, 6th Floor 500 S. Grand Central Pkwy Las Vegas, NV 89155 Mon. -Fri. 8AM -5PM	County Clerk's Office Laughlin Office 101 Civic Way Laughlin, NV 89029 Mon. -Thurs. 8:00 a.m. to 5:00 p.m. Friday, 8:00 a.m. to 8:00 p.m. Weekends, 8:00 a.m. to 5:00 p.m.	County Clerk's Office Mesquite Office 500 Hillside Drive Mesquite, NV Wednesday, 8:00 a.m. to 3:30 p.m. Friday, 3:00 p.m. to 9:00 p.m. Saturday, 9:00 a.m. to 3:00 p.m.
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